

Chichester District Council

CORPORATE GOVERNANCE AND AUDIT COMMITTEE 25 March 2024

Corporate Governance and Audit Committee Work Programme 2024-25

1. Contacts

Richard Bates - Chairman of the Corporate Governance & Audit Committee
Telephone: 07801 395 102
E-mail: rbates@chichester.gov.uk

2. Recommendation

2.1 The Committee is requested to consider and agree its work programme for 2024-25.

3. Background

3.1 Each year the Corporate Governance and Audit Committee prepares its work programme identifying the issues it will consider throughout the year.

3.2 At previous meetings of the committee the following principles were agreed:

- Task and Finish Groups can be used to take an issue off-line for deeper consultation and report back with recommendations.
- Where major documents (such as Treasury Management) are brought to the committee for approval, a summary of the key changes are to be set out highlighting the significant changes from previously approved versions.
- Reports should be shorter and more use should be made of executive summaries.
- Internal audit reports with an audit opinion of no assurance, limited assurance or reasonable assurance will be included with the agenda and audit reports with an assurance opinion can be requested by members if desired. The Internal Audit opinion matrix is detailed in appendix 1.

4. Developing a Work Programme

4.1 The 2024-25 work programme has been developed in consultation with the Council's external auditors, internal audit, and other relevant officers for considering suggestions for the future focus discussed by the committee during the year.

4.2 The Business Routeing Panel last met on 23 June 2023 to discuss the council's full work plan and to agree those issues which should be considered by this committee.

4.3 Members are requested to consider and approve this committee’s work programme attached at Appendix 2.

5. **Implications**

Are there any implications for the following?

	Yes	No
Crime and Disorder		x
Biodiversity and Climate Change Mitigation		x
Human Rights and Equality Impact		x
Safeguarding and Early Help		x
General Data Protection regulations (GDPR)		x
Health and Wellbeing		x

6. **Appendices**

6.1 Appendix 1 – Internal Audit Opinion Matrix

6.2 Appendix 2 – Draft Work Programme 2024-25

7. **Background Papers**

None